



**Longfellow PTO Meeting  
Meeting Minutes  
6:30pm, March 7, 2023  
Virtual**

PTO meeting minutes 3/7/23 6:30-8:12pm CST

**Attendees: (15)**

1. Tree O'Connor-Co President
2. Melissa O'Dell-Recording Secretary
3. Jennifer Malone, Co-President
4. Sarah Enloe- VP Communications
5. Maggie Patino-Teacher Liasion
6. Deb Taylor-Admin
7. Dana Bynum-McMurry-Co-Treasurer
8. Wailin Wong-VP Diversity
9. Gayle Rudman-Co-Treasurer
10. Angie Kuna-Member at Large
11. Angelie Oliveros-Co VP, Diversity
12. Kelly McCarthy-Co VP, Community
13. Amy Jefferson-Principal
14. Sarah Kopp
15. Pla Sauerwald

**I. Call to order.**

6:33pm CST the meeting was called to order. The February 2023 meetings were approved at 6:34pm CST.

**II. Co-President updates**

Tree indicated that 6 people came out of the 13 who signed up for the Candycopia fundraiser. They made about \$60 as a profit. They could be great to partner with in the future. It was a lot of fun.

Helping the family who were displaced due to a fire is on pause currently.

**III. Book Fair (Wailin)**

Wailin reported that they took all the profits in case. They made \$2870 for the PTO. The ultimate number will be a bit lower because of the free and reduced lunch book distribution and birthday books. It was good to be open during the Carnival.

A discussion took place on how to make the certificates more discreet. The process has varied from teacher to teacher. Wailin is open to brainstorming a more discreet and equitable process. The social workers don't have a list and there is a real range of the kids reactions to having a voucher. May look to create a gift certificate that can be provided in advance.

#### **IV. Admin and Teacher Liasion updates**

Book Fair/Carnival were very appreciated. Jenny Raia was asking if PNO has a date set. The committee is looking at Sunday, May 6, 2023. Logistics for the Art Show can go through Tree. She can connect Alex and Clare with Jenny.

#### **V.PNO updates**

Tree said that the committee wants to do a venue that has a food and drink package readily available. They want the event to be about socializing and get people to be interested in more activities. The choices are Fiori-3 hr open bar + food=\$90 per person. Instead of that, the 3 drink package would be \$82 per person. One Lake Brewing-3 hr open bar=\$70 per person, and the 3 drink package is \$65 per person.

There was a discussion about open bar vs drink tickets and weighing what would be best for pricing options.

One Lake does not have as much space so could only have 50-65 people. One Lake also does not have wheelchair accessibility in the upper levels.

Fiori has space for 75 people.

Angie noted that we have to see how much we can make in profit from the ticket sales and Tree noted that the idea is to make \$ on the silent auction as well.

One Lake has the benefit of only charging us for who actually shows up, which is good because we don't want to lose money. One Lake is open to having both levels and seem to be the more flexible of the two options.

Fiori's cash bar would mean we could charge \$40 a ticket. One Lake's cash bar would mean we could charge \$30 a ticket.

It was decided to go with One Lake, cash bar, and make profit off of ticket sales. The auction will be open at the event and also afterwards to get sales from the art as well.

#### **VI.Principal's Address (Amy Jefferson)**

Coffee with the Principal is going well. We talked about testing. We also discussed Science Night. Marquis Knight was well received and got rave reviews. Spring break is March 27th-April

3rd. Then April 4th school is closed and April 7th is an Institute Day. They are focused on ISA which is two day testing and IAR which is the 14th-21st and make-ups will be 21st and 22nd.

### **VII. Garden Club (Sarah Enloe and Sarah Kopp)**

Garden Club has created a budget and needs to re-start everything. They plan to have three fundraisers. The costs come to \$2369 which is higher than the \$500 budget allocation. They need a shed and compost. They want a 7x7 shed that is durable and has security to be locked. 5 teachers will do plant starts and the conservatory will also help. The fundraisers will be 4/8 and 5/13 and will navigate around other events. They already have 19 volunteers signed up who want to participate in the garden. Partnership with Behind Hunger is also being pursued. The PTO voted provide funding to the Garden Club.

### **VIII. Updates**

Tree said that Chris Parente is looking into sandwich boards to publicize Coffee with the Principal.

Headway Collective is 100% free to use and it is a social media app. It was decided to look into it more, but be concerned about privacy and reevaluate the purpose of this vs. the Facebook groups.

We won't do babysitting at the next community meeting if not a lot of people sign up. There will be a set deadline and if people don't sign up we will save \$ by not having it.

Franny from Bike/Walk Oak Park will present at the next community meeting.

Schoolhouse baking kits will be a fundraiser and it will not require a lot of lift from the PTO.

The spelling bee is on March 21st and Dunking for Diversity will happen in the fall.

### **IX. VP updates**

ALL made \$11,500 in revenue last session. The next session starts April 10th. Mostly the same slate of providers. May add creative writing and a running club.

Homework Club is starting soon. 45 min sessions for 3 groups.

DivCo update-Pride Club with the 4th/5th graders has launched. Bringing in a Black History speaker and also there will be an Arab-American speaker and Asian-American biographies directed at children in 2nd-5th grade.

PNO committee is looking for help with the Silent Auction.

### **X. Budget (Gayle Rudman)**

17K in profit from the whole year of ALL. Science Night receipts still need to come in. For Homework Club and for Mr.Pod/Science Night as well as Spelling Bee we need to put \$ in the budget to pay the teachers for their time. Gayle is still reconciling the reports that people are sending. Total income is 63K and about 39K in expenses. Net profit is about 24K.

**XI.** Move to adjourn at 8:12 pm CST. All were in favor.